



VENUE APPLICATION

SUBMISSION REQUIREMENTS

- Completed signed / dated Supplemental Applications
- Completed ACORD Applications (Property, Auto and Umbrella Liability) if coverages requested
- Lease agreement between the insured and venue / facility owner (if applicable)
- Currently valued insurance company loss runs for the current policy period plus 4 prior years
- Safety Program and training guide for employees
- If other named insureds are to be included, attach list and describe operations of each

BROKER INFORMATION

Broker/Agency Name:				
Address:		City:	State:	Zip:
Contact Person:				
Contact Information:		Phone #:	Fax #:	
		E-Mail:	Website:	

GENERAL APPLICANT INFORMATION

Name of Insured:			Website:		
Insured Street Address:		City:	State:	Zip:	
Contact Person:					
Contact Information:		Phone #:	Fax #:		
		E-Mail:			
Business Structure:	<input type="checkbox"/> Corporation	<input type="checkbox"/> Joint Venture	<input type="checkbox"/> Partnership	<input type="checkbox"/> LLC	<input type="checkbox"/> Other:
Insured Status:	<input type="checkbox"/> For Profit	<input type="checkbox"/> Not For Profit	Federal ID #:		
Date of Incorporation or Charter:		State where Charter or Corporation is filed:			
Name of Owner:					
Name of Insurance Contact:					

POLICY INFORMATION

Effective Date:	Expiration Date:	Quote Need By Date:
Has insured had insurance coverage previously? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please provide 5 years currently valued loss runs.		Have coverages ever been canceled or non-renewed during past 5 years? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please provide an explanation:

**Please provide past 5 year hard copy loss runs and description of any individual claim or reserve in excess of \$10,000*

COVERAGE AND LIMITS (Please provide a copy of the expiring policy)

Coverage Type	Limit Type: Occurrence	Limit Amount	Aggregate	Other
General Liability				
Products, Completed Operations				
Personal & Advertising Injury				
Legal Liability				
Abuse & Molestation				
Liquor Liability				
Special Events				
Participant Legal Liability				
Other - Describe				



EVEREST



SPECIALTY INSURANCE GROUP™

ADDITIONAL INSURED – Provide name, description and business relationship

Additional Insured/Vendor Name	Description of the operations	Relationship to Insured

REVENUE BREAKDOWN

Does the applicant operate a concession stand or have any other food/beverage sales?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, is it self-service?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, are there designated eating areas?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, cooking equipment is:	<input type="checkbox"/> Electric <input type="checkbox"/> Gas <input type="checkbox"/> Propane	
Are there any grills and / or deep fryers on premises?		<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they equipped with hoods, automatic fire suppression systems and automatic fuel shutoff controls?		<input type="checkbox"/> Yes <input type="checkbox"/> No
List type of foods / beverages sold:		
Are there any liquor sales?		<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes to above question, what percent of sales? _____ %		
Estimated TOTAL Gross Receipts:		
Breakdown of Receipts:		
Ticket Sales:		Liquor Receipts:
Concessions/Food:		Merchandise:
Parking Receipts:		Venue Rental:
Other:		

UNDERWRITING INFORMATION

Please provide details of the management experience (include number of years under present management):	
Describe in detail the nature of the operations:	
Number of Years in Operation:	
Are all entrance areas clearly marked?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Estimated Annual Attendance:	
Maximum Capacity:	
How is attendance monitored:	
Hours of Operation:	
Annual Payroll:	
Number of Employees:	Total: <input type="text"/> Per Shift: <input type="text"/>
Number of Years in Business:	
Date stadium/venue was constructed:	Date of any major reconstruction: If so, what was done?
Primary Construction Materials:	Stadium/Venue Capacity:
Venue Square Footage:	Sprinkler System? <input type="checkbox"/> Yes <input type="checkbox"/> No
Permanent seating capacity:	Type of sprinkler/alarm systems:
Number of Stories:	
Does the facility have an emergency evacuation plan? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, how often is the staff drilled on emergency evacuation?	



Has an emergency contingency plan been made? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, please provide a copy.</i>				
Are there any amusement rides, air inflatable structures, rock climbing walls, pools, etc. (temporary or permanent) on premises? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, please describe and complete the appropriate supplemental applications:</i>				
Are there childcare services provided? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, please provide and complete the Abuse and Molestation Supplementary app.</i>				
Is smoking allowed anywhere on premises? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, please describe:</i>				
Is there a video game arcade or game room on premises? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, please describe:</i>				
Is there a Spa, Fitness Center or Recreational Activities Room? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, please describe:</i>				
Is there a swimming pool on premises? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, please describe:</i>				
If Yes, describe safety precautions including description of lifeguarding, if any:				
Are there overnight accommodations on the premises? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, how many Rooms?				
Please specify who has responsibility for the following game day operations:				
Operation	Sports Team	Other Lessor	Facility	Sub-Contractor
Facility Maintenance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maintenance of Competition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Area (field)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concessions- Non-Alcohol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Concessions- Alcohol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
First Aid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Security	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Premises Defects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
*Please provide a copy of all subcontractor agreements				
Person responsible for general operation of facility activities: Years of experience:				
Any self-promoted events? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If Yes, please describe:</i>				
Are there any other types of attractions or facilities on the grounds for which coverage is desired? <i>If Yes, please describe:</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No	



EVEREST



SPECIALTY INSURANCE GROUP™

CONTRACTUAL UNDERWRITING INFORMATION

Do the entities using the facility list the applicant as an additional insured? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what limit is required?	
When subcontractors are utilized, is the applicant listed as an additional insured under the subcontractor's policy?	
Who has authority to sign contracts on behalf of the applicant and what is the review process?	
Is there a system in place for obtaining certificates of insurance where applicable? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please describe:	
Do you require Entertainers to provide evidence of insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, attach copy
Do you have to Hold Harmless the Entertainers while performing?	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, attach copy

SAFETY INFORMATION

Are all curbs, steps and ledges highlighted? <input type="checkbox"/> Yes <input type="checkbox"/> No	Does facility comply with ADA? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you contemplating any demolition, new construction or structural alterations? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please describe:	
Is the facility in compliance with all governmental safety and fire codes?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Describe the medical support system:	
AEDs on premises: <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, how many and are staff trained on use?	# First Aid/CPR Trained staff:
Distance to nearest Medical Facility: # of miles:	Distance to nearest Fire Station: # of miles:
Is there a formal emergency evacuation plan?	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, provide a copy
Describe the fire alarm system – central station, local alarm, etc.:	
Are all fire extinguishers easily accessible in all buildings?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are they checked: <input type="checkbox"/> Monthly <input type="checkbox"/> Annually <input type="checkbox"/> Other – please describe:	
Do you have fire extinguishers located in all buildings, at all attractions?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Describe the burglar alarm system:	
Does the facility have back-up emergency lighting or generators:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are all exits well marked: <input type="checkbox"/> Yes <input type="checkbox"/> No	How many exits are in the facility?
Are all floor surfaces in the facility a non-skid/non-slip surface?	<input type="checkbox"/> Yes <input type="checkbox"/> No If No, explain:
Are tables and chairs in good condition and subject to regular inspection and repair?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please state the frequency of washroom checks/maintenance:	
Are there elevators or escalators on the premises?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, number of elevators:	Number of escalators:
Is a maintenance log kept on all inspections/maintenance?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are there any security cameras in place?	<input type="checkbox"/> Yes <input type="checkbox"/> No



EVEREST



SPECIALTY INSURANCE GROUP™

PARKING AREA

Describe Parking Area: type of surface, level, sloped, lighting etc.:	
Do you provide valet parking?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is Parking Area Security Patrolled:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does Parking Area have sufficient lighting?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is valet parking available?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is Shuttle Service provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How is access to the parking lot controlled?	Describe:
# of parking lots:	Total Parking Lot Capacity:
# of Parking Attendants per shift:	
Are patrons required to walk across public streets or highways from the parking areas?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are buses or trams used on the premises?	<input type="checkbox"/> Yes <input type="checkbox"/> No

PERFORMING ARTS CENTER VENUE (NON-SPORTS) SECTION

Check here if section does not apply

Please describe the types of performing arts that take place at this venue:	
Are performers required to show proof of insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No

SPORTS/STADIUM VENUE SECTION

Check here if section does not apply

Please describe the types of sporting events that take place at this venue:	
Are Teams required to show proof of insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No

CIVIC AND CONVENTION CENTERS VENUE SECTION

Check here if section does not apply

Please describe the types of conventions that take place at this venue:	
Are all Exhibitors required to show proof of insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No

MULTI-USE FACILITIES VENUE SECTION

Check here if section does not apply

Please describe the types of events that take place at this venue:	
Are all users required to show proof of insurance?	<input type="checkbox"/> Yes <input type="checkbox"/> No



HIRED AND NON-OWNED AUTO LIABILITY

Complete this section if you need a quote for Hired and Non-Owned Auto Coverage. If you do not need a quote for Hired and Non-Owned, skip this section.

Does the insured have any owned automobiles? <i>If Yes, who is the insurer?</i> Limits of coverage: \$ _____ Effective date of coverage: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does insured allow employees to use their own person vehicles for business purposes?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If insured allows employees to use their own personal vehicles, how many employees use their personal vehicles?:	
If insured allows employees to use their own personal vehicles, indicate the frequency of use: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Other: _____	
Does insured obtain Motor Vehicle Reports?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does insured confirm that all employees who regularly use their cars for business purposes carry minimum personal auto limits? <i>If Yes, what limits are required? \$ _____</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does insured have a driver training program for employees who use owned vehicles or their own personal vehicles?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Limits of coverage required: <input type="checkbox"/> \$100,000 <input type="checkbox"/> \$300,000 <input type="checkbox"/> \$500,000 <input type="checkbox"/> \$1,000,000 <input type="checkbox"/> Other	

ABUSE AND MOLESTATION

Complete this section if you need a quote for Abuse and Molestation Coverage. If you do not need a quote, skip this section.

Does the insured have custodial responsibility for minors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does insured's employees and volunteers (paid and volunteer) employment application include questions about whether the individual has ever been convicted for any crime, including sex-related or child abuse offenses?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does insured run background checks on all employees and volunteers?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does insured have a written set of procedures for screening employees and volunteers? <i>If Yes, please forward. If No, please describe screening process.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does insured have an Abuse & Molestation Policy with regard to sexual abuse?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Describe specific policy regarding any overnight travel.	
Has insured's organization ever had an incident which resulted in an allegation of sexual abuse?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please indicate age range of minors in insured's care or under the supervision of insured's employees/volunteers at any time.	



Required Information for a Quote

Please be sure the following items are completed in their entirety and attached to the application as applicable:	
1. Company loss runs currently valued for the past 5 years including current year	<input type="checkbox"/>
2. Copies of expiring policies including any manuscript forms	<input type="checkbox"/>
3. Detailed list of all insureds and their descriptions	<input type="checkbox"/>
4. Anticipated schedule of events	<input type="checkbox"/>
5. Boilerplate and Contractual Agreements	<input type="checkbox"/>
6. Copy of contract for all Third Party Subcontractors	<input type="checkbox"/>

I understand that the signing of this application does not bind me to complete or Insurance Carrier to accept this Insurance but agree that, should a contract of Insurance be concluded, this application and the statements made therein shall form the basis of the contract.

By signing this Application, I agree to conduct electronic commerce and to accept an electronic insurance policy and other documents issued by Everest. I acknowledge that I may request a written policy.

I DECLARE THAT THE STATEMENTS AND VALUES MADE HEREIN ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

 Signature of Owner, Partner, Member, Principal, or Officer
 Authorized to Sign as Applicant

 Applicant's Printed Name:

Title: _____ Date: _____

Producer Name: _____ License#: _____



THIS WARNING IS PART OF YOUR APPLICATION/QUOTATION. PLEASE READ IT CAREFULLY.

STATE SPECIFIC FRAUD WARNINGS

GENERAL STATEMENT

Any person who knowingly and with intent to defraud any insurance company or another person files an application/quotation for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects the person to criminal and [NY: substantial] civil penalties. (Not applicable in CO, DC, FL, HI, KS, MA, MN, NE, OH, OK, OR, VT or WA; in LA, ME, TN and VA, insurance benefits may also be denied).

APPLICABLE IN COLORADO

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

APPLICABLE IN THE DISTRICT OF COLUMBIA

Warning: it is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

APPLICABLE IN FLORIDA

Any person who knowingly, and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

APPLICABLE IN HAWAII

For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

APPLICABLE IN KANSAS

Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

APPLICABLE IN MASSACHUSETTS, NEBRASKA AND OREGON

Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, may be committing a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties.

APPLICABLE IN MINNESOTA

Any person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

APPLICABLE IN NEW HAMPSHIRE

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

APPLICABLE IN OHIO

Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

APPLICABLE IN OKLAHOMA

Warning: Any person who knowingly, and with intent to injure, defraud, or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

APPLICABLE IN VERMONT

Any person who knowingly presents a false statement in an application for insurance may be guilty of a criminal offense and may be subject to penalties under state law.

APPLICABLE IN WASHINGTON

It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.